

MID-BUCHANAN R-V SCHOOL DISTRICT

Faucett, Missouri

Preliminary Budget for Fiscal Year 2020-21



Presented by Jay Albright, Superintendent

Proposed to the Mid-Buchanan R-V Board of Education May 18, 2020

**Mid-Buchanan R-V School District
2020-21 Fiscal Year Budget Message**

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Board of Education
Mid-Buchanan R-V School District
Faucett, MO 64448

Dear Board of Education,

Submitted herein is the preliminary budget plan for the 2020-21 fiscal year. The district budget is a working document and will change as times moves forward, specifically once we receive tax rate information from the county assessor's office and the tax rate for 2020-21 is then set in August.

The proposed expenditures are necessary to maintain district facilities, provide for a quality instructional program by continuing to stay competitive with salaries and benefits, and to continue improving the educational offerings of the Mid-Buchanan School District. The strategic plan, which was adopted during the 2017-2018 school year, continues to be a guiding document to ensure we are moving towards goals articulated to our students, staff, parents and community members.

Recognition should be given to Ginger Skaggs and Stacey Rasco for their assistance and extra time and effort given to aid in the preparation and accounting of this budget.

It must be recognized that this budget is based on the best available information at the time of preparation. As you are certainly aware, the Covid-19 outbreak is precipitating daily changes in how the state is considering how revenue streams may be impacted by the crisis. This information will be changing as we move through the next several months and possibly throughout most of next year.

As your Superintendent of Schools and Budget Officer, I recommend the adoption of this preliminary budget for the 2020-21 school year.

Respectfully,

Jay Albright
Superintendent of Schools

BUDGET MESSAGE

The following budget message is intended to provide an overview of the anticipated revenue and expenditures for the 2020-21 fiscal year, with clarification given for areas of large deviation from recent years. The budget is a map to guide the fiscal resources of the District to help ensure that expenditures are made in such a manner as to improve the educational programs of the Mid-Buchanan R-V School District. This message will be divided into three areas: 1. Instructional Plan; 2. Revenue Plan; 3. Expenditure Plan. Due to the extensive number of objects in the budget, I will not take the time to explain each in detail. Rather, I will attempt to highlight certain line items for you and clarify major changes from the past year.

INSTRUCTIONAL PLAN

Current enrollment figures of the Mid-Buchanan R-V School District are:

High School Enrollment:	313
Elementary School Enrollment:	443
Total:	756

The educational and support staff for the 2020-2021 school year consists of the following positions:

5	Administrators
4	Directors – Technology, Maintenance, Special Services, Food Service (OPAA)
1	Technology Instructional Implementer
29	Elementary School Teachers
29	High School Teachers
2	Counselors
1	Nurse
2	Health Aides
7	Para Professionals
6	Secretaries
6	Custodians/Maintenance
6	Food Service
98	TOTAL

Contracted personnel support for the 2020-21 school year includes:

The District will continue to utilize contracted services for Physical Therapy, and Occupational Therapy, and Parents as Teachers. These contracted positions are negotiated each year. The

district will also plan to continue to utilize Weber Speech Services for added supports needed to meet the caseload and IEP minute requirements to best serve our students in need of these supports.

The District will utilize Missouri Western and Northwest for the provision of academic coursework, including dual credit classes.

The district continues to work on curriculum development. This is an ongoing process that will be centered around ensuring that priority learning goals are aligned to state standards in each curricular area, that assessment development is aligned to focus on each student's level of mastery towards priority learning goals, and instructional resources to support intervention and enrichment. The district is continuing to invest in moving towards the 1:1 technology device model, so we recognize the need to add instructional leadership in the area of tech integration. A huge thank you to the Board of Education for supporting the move to adding a Tech Implementer starting in 2020-21.

The District will continue to support Career and Technical Education by providing learning opportunities through Hillyards in St. Joseph. Mrs. Raines, HS Counselor, has done a great job of supporting those students that are interested in that experience. The district is also planning to engage in a new apprenticeship program being offered through the St. Joseph School District and Hillyards to offer students on-site job training experience. This is going to a great opportunity.

The District will continue to support students in the A+ program and will continue to recruit student participation. Students participating in this program must be closely monitored and guided to meet all requirements of this program prior to their graduation from high school. HS administration will ensure that this program is supervised adequately with the transition to a new staff member overseeing the program details.

Technology infrastructure will continue to be upgrades throughout this coming summer and fall. As the district moves towards the 1:1 model, it is imperative that our infrastructure can handle the growth. The technology budget for 2020-21 that was approved by the Board earlier this year will finish the infrastructure upgrades needed to support our needs for the future. We will also finish outfitting the elementary with new Smart TVs and begin the process of replacing similar devices in JH and HS classrooms. The district will be putting out for bid a complete camera project to update all interior and exterior cameras, which will include a larger server to allow for longer storage of camera footage.

With the approval of the \$750,000 lease purchase agreement, the district is now working on putting bid packets out to secure contractors to complete the first phase of roof improvements and to asphalt the entire district, including the addition of a new parking lot behind the building. The goal is for vendors to be selected for each of these projects by mid to late June.

REVENUE PROJECTIONS

LOCAL –The assessed valuation increase trend for the district over time has been an average growth of at least 2%. I am projecting a 1.5% growth for next year. Assuming a similar tax rate as this year for the next fiscal year, along with making the 10 cent levy adjustment into fund 4; the estimates for local tax revenue are as follows:

- Assessed Valuation Projection = \$69,821,268
 - Incidental Fund (fund 1) @ 4.5559 = \$3,180,987
 - Debt Service (fund 3) @ .9000 = \$628,000
 - Capital Improvements @ .1000 = \$69,821
 - TOTAL Local Tax Projection = \$3,878,808
 - The trend line budget included in this document is budgeting current/delinquent taxes at a 98% collection rate.

Prop C funding is in a state of unknown at this time due to concerns that state wide spending is down due to Covid-19. It could be months before we are able to glean the impact of all of this and how it will impact Prop C funding. At this point, I am going to project this revenue stream 8% lower than the previous year. This would put that projection at \$690,000. This revenue stream is dedicated to fund 2 (teacher's fund).

The local food service proposed revenue is budgeted at \$165,000. We were starting to see an uptick in student participation prior to the school closure. I feel confident that as the OPAA food service program develops, lunch participation will continue to increase. I do believe the proposed revenue projection above is quite conservative.

Student activity fund balances carry-over from year to year so what is not spent in one year may be spent in the next. Depending upon specific needs for student activity programs, in conjunction with revenue those groups may be bringing in, I am estimating revenue from student activity programs at \$167,000 for 2020-21.

Pre-School tuition and Athena also fall within the local revenue stream. I am estimating these two revenue streams to bring in approximately \$152,000.

COUNTY - Revenue from Fines, Forfeitures, Etc. and Railroad & Utilities have been budgeted for the 2021 fiscal year at \$274,000. This is an increase in projections based on the prediction of added SARRU revenue from the 10 cent levy adjustment into fund 4.

STATE – For the FY21 budget, I am going to be extremely conservative on the state formula revenue projection as the state is still intending to fully fund the formula, but is cautiously optimistic about doing so. Currently, I am going to estimate formula funds at \$2,725,000. Classroom Trust Fund (gaming money) is a portion of the state funding formula calculated on our ADA (average daily attendance). The projected rate for next year is at \$428 per ADA. Not knowing how gaming will be impacted with the Covid-19 situation, I am utilizing the number, \$394, to project our allocation at this point. I estimate we would see approximately \$288,000 if

this allocation falls within the \$394 projection. If the state is able to hit the \$428 mark, then we could potentially see closer to \$313,000.

We are currently being told to expect a hit to transportation, but there has been no indication of how that will directly impact our district. I am lowering transportation revenue projections from \$76,000 to \$26,000. I am projecting the state will continue to hit this area pretty hard.

We have consistently received around \$53,000 from the state High Needs Fund over the past several years. This revenue stream is in place to support expenses that are related to our highest need special education students. I will utilize the same number for the next fiscal year.

The district also receives a Career and Technical Education Base and Performance Grant in relation to our AG program. This past year the allocation was \$9,370 which was used to put towards the AG teacher's salary. I will be utilizing \$9,000 as the projection for the next fiscal year.

Stimulus supports are still in the works at the federal and state level. We will hopefully acquire information very soon on any funds that may come our way as part of the stimulus funding provisions. More info to follow.

FEDERAL - The Federal revenue area is comprised of several entitlement areas such as IDEA Part B and Title programs. These two federal revenue streams allow us to help support the special education program and our Title reading and math programs. My projection for these two revenue streams for 2020-21 is a combined total of \$268,000 (\$142,000 IDEA Part B; \$126,000 Title funding).

Federal lunch and breakfast revenues are projected based on revenue during past years. The District has average revenue in this area each year of approximately \$68,000. We were starting to see an increase in participation as student were becoming more aware of what OPAA has to offer. I am estimating revenue in these area at \$93,500.

OTHER - Additional revenues to the District include tuition paid to our District from a couple of tuition students. At this time, I anticipate three to four students paying tuition, but that certainly can change. That would project this revenue at \$21,000 to \$28,000 (tuition set at \$7,000 per year). I will utilize \$21,000 for budgeting purposes.

EXPENDITURE PLAN

STAFFING:

Salaries and benefits encompass approximately 65% of the district's annual budget. Expenses in these areas will increase for next year with the addition of a HS social studies teacher and the addition of the Technology Implementer for the district. An overall increase in salaries is also impacted by steps being provided to staff and any base raise considerations by the Board. Retirement calculations remain the same as in the past (14.5% for certified staff and 6.68% for classified staff). Medicare remains paid at the same rate of 1.45% and social security is paid for our classified staff at the rate of 6.2%. At the present time, my estimation is that we will see an increase of approximately \$159,315 towards certified salaries in 2020-21.

Over the past year the district has added extra support to the special education department that has included increases in paraprofessional expenditures. Overall, we should not be seeing any large increases in the classified personnel expenditures other than expenses related to any raise considerations.

The District will pay \$2,250 to Hillyard Technical Center for each of our students to receive vocational education. We currently have 27 students scheduled to attend, which will cost the district \$60,750. This is a fund 2 expense.

The Board approved raising the insurance cap from \$497 to \$501 per month per employee. This will equate to an approximate increase of \$4,562 for the 2020-21 year. The \$501 investment per month/per employee that takes our insurance, along with the wellness incentive of \$54 per month, the district paying employee only dental, and life insurance; equates to an estimated annual expense of approximately \$6,996 annually per employee (assuming they qualify for the wellness incentive).

CONTRACTED SERVICES: This portion of the budget includes multiple areas including; transportation, occupational therapy, physical therapy, legal services, election services, water, trash, insurances, and now OPAA (excluding salaries and benefits). We also continue to see a large increase in speech service needs and plan to once again partner with Weber Speech Clinic to ensure we are meeting caseload minutes.

MATERIALS AND SUPPLIES: Material and supply expenditures include instructional supplies, all student activity expenses, library materials, building and district office supply expenses, transportation supplies (including fuel), food supplies, and plant materials (inclusive of general supplies, electricity and gas).

STUDENT ACTIVITIES: The district maintains a uniform rotation schedule. This coming year the rotation encompasses varsity football, varsity boys' basketball, and JH boys' basketball. The anticipated expense of purchasing new uniforms for these programs is approximately \$22,700. The district also is adding soccer so equipment purchases will be approximately \$13,000. All other activity expenditure estimates remain the same as this year. The district traditionally spends around \$280K to \$300K on activities and programs each year.

EQUIPMENT/CAPITAL PROJECTS: The current anticipated expenses from fund 4, prior to any capital improvements projects, is being estimated at \$254,500. This estimate includes all technology infrastructure upgrades approved in the technology budget, equipment for athletic programs, OM equipment, and kitchen equipment needs. Once all end of year transfers for 2019-20 are completed, I am estimating we should then have approximately \$200,000 positioned into capital improvements to address the currently discussed upgrades that are outside of the lease purchase option (i.e. epoxy flooring, HVAC work, restroom upgrades, drainage upgrades, and concrete by the concession area).

The \$750,000 lease purchase agreement approved by the Board will be directed towards paying for the agreed upon projects including new asphalt for the entire district, all new security cameras, and roofing upgrades. If any funds remain after the three primary project listed, then the intent is to invest in replacing rooftop HVAC units that are at, or have exceeded, their life expectancy.

DEBT SERVICE: Debt service payments (fund 3) this year will be \$646,152.50. Our debt service levy of \$.90 captures these funds from local taxes.

- 2010 Series - \$355,000 towards principal; \$12,070 towards interest. This bond will then be paid off in full in March of 2021.
- 2015 Series - \$100,000 towards principal; \$25,750 towards interest.
- 2017 Series - \$110,000 towards principal; \$43,332.50 towards interest

It must be kept in mind that all revenues and expenditures are estimates, which are subject to change. New information is received regularly in reference to local, state and federal revenues. Accordingly, the budget must be reviewed monthly to assure that the District is operating in a wise fiscal manner.

In summation, it appears that the Mid-Buchanan R-V School District will be able to continue to provide the students of our district with a quality educational program. The Board of Education and school community should be optimistic about our future. However, at the same time, the Board must face the reality that the maintenance of our aging facilities and cost of educating children will only get more expensive as time moves on. It is our desire to provide our students with the quality education which they deserve, while maintaining a balanced budget.

GO DRAGONS!!!

BUDGET TREND INFORMATION FOR 2020-21 PRELIMINARY BUDGET
 Presented on 5/18/2020

EXPENDITURES

Budget by Function Code	2017-18	2018-19	2019-20 (budgeted)	2020-21 (proposed)
1111 - Elementary	\$1,356,085.31	\$1,370,248.12	\$1,331,714	\$1,340,050
1151 - JH/HS	\$1,499,850.69	\$1,385,554.28	\$1,443,100	\$1,452,600
1191 - Summer School	\$123,667.52	\$109,796.71	\$85,445	\$84,335
1211 - Gifted/Talented	\$16,274.40	\$18,327.51	\$20,290	\$14,985
1221 - Special Education	\$486,698.95	\$318,323.51	\$314,561	\$350,459
1251 - Title Programs	\$109,591	\$112,018.99	\$115,420	\$9,425
1281 - Early Childhood	\$20,803.52	\$1,425.81	\$3,300	\$2,500
1311 - Career Ed Programs	\$72,072.22	\$33,483.88	\$68,857	\$69,921
1411 - Student Activities	\$576,827.99	\$243,001.32	\$153,743	\$155,000
1421 - Athletics	*encompassed in 1411	\$316,836.42	\$275,610	\$299,200
1911 - Tuition Other Districts	\$9,371.07	\$1,113.42	\$11,000	\$10,000
1921 - Hilliards	\$58,334.60	\$62,835.40	\$44,382	\$60,750
1931 - PV/EC Coop	\$59,000	\$61,586.36	\$64,233	\$0
2132 - Health Office	\$135,576.34	\$117,419.41	\$129,676	\$135,550
2132 - Health Office	\$74,570.12	\$95,878.58	\$94,421	\$94,808
2152 - Speech Services	Wrapped in other codes	\$69,520.70	\$82,908	\$99,486
2162 - Occupational Therapy	Wrapped in other codes	\$7,847.72	\$14,000	\$12,000
2172 - Physical Therapy	Wrapped in other codes	\$2,279.25	\$9,000	\$8,500
2214 - Professional Development	\$10,475.41	\$33,907.68	\$40,000	\$33,900
2222 - Library Services	\$247,137.09	\$118,230.58	\$119,748	\$135,950
2223 - Internet Expense	\$	\$23,613.14	\$24,000	\$24,000
2225 - Technology	\$	\$324,087.08	\$417,056.17	\$496,975
2311 - Board Services	\$116,972.45	\$128,202.49	\$151,280	\$103,800
2321 - Superintendent's Office	\$206,416.99	\$245,685.93	\$256,616	\$244,160
2329 - Speed Director's Office	\$532,106.07	\$524,444.65	\$71,617	\$83,500
2411 - Principal's Office	\$59,220.46	\$47,761.92	\$507,964	\$510,567
2525 - Financial Acct. Services	\$690,401.87	\$712,394.01	\$52,149	\$55,115
2542 - Operation of Plant	\$446,067.01	\$417,325.86	\$671,259	\$672,800
2551 - Pupil Transportation	\$4,707.50	\$13,719.43	\$17,468	\$42,500
2559 - ECSE Transportation	\$333,289.36	\$364,724.99	\$343,410	\$1,700
2562 - Food Services	\$15,264.22	\$11,638.06	\$12,035	\$339,900
3511 - Parents as Teachers	\$108,049.39	\$110,588.48	\$171,490	\$11,770
3512 - Preschool	\$53,646.54	\$50,131.17	\$53,930	\$176,335
3812 - Athena Program				\$50,650
TOTALS PRIOR TO DEBT SERVICE	\$7,423,458.03	\$7,443,952.86	\$7,590,662	\$7,653,141
DEBT SERVICE EXPENDITURES				
5111 - Principal Payments	\$355,000	\$465,000	\$480,000	\$565,000
5211 - Interest on Bonds	\$209,606.39	\$223,562.50	\$211,413	\$81,153
5311 - Bond Fees	\$42,333.25	\$0	\$750	\$2,000
CAPITAL IMPROVEMENTS				
4051 - School Improvements	\$61,370.42	\$191,620.84	\$170,000	\$200,000
LEASE PAYMENT				\$15,176
OVERALL TOTAL EXPENDITURES	\$8,091,768.09	\$8,324,136.20	\$8,452,825	\$8,516,470
Transfers				
Fund 1 to Fund 2	\$1,161,415.15	\$663,425	\$200,000	\$200,000
Fund 1 to Fund 4	\$177,788	\$327,000	\$327,000	

*Increased staff to support caseload

*This includes adding Weber Speech to help with caseload

*This includes new Tech implementor position

*ECSE now onsite for next year (maybe transport to UCP if needed)

*Added a second Prek room in 2019-20

REVENUES

<u>Budget by Revenue Object</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20 (budgeted)</u>	<u>2020-21 (proposed)</u>	
5111 - Current Taxes	\$3,486,638.52	\$3,590,131.22	\$3,558,496	\$3,589,000	
5112 - Delinquent Taxes	\$92,611.27	\$84,273.29	\$200,683	\$225,000	
5113 - Prop C	\$703,655.83	\$750,732.30	\$750,000	\$690,000	
5115 - M&M Surtax	\$51,409.78	\$56,126.35	\$56,099	\$56,000	
5121 - Tuition Revenues	\$13,000	\$27,386.21	\$20,000	\$21,000	
5141 - Investment Earnings	\$59,427.25	\$108,261.66	\$46,500	\$50,000	
5151 - Food Service Program	\$178,045.33	\$173,488.54	\$130,000	\$155,000	
5151 - Food Service - Adults		\$10,786.77	\$10,000	\$10,000	
5171 - Student Activities	\$257,088.74	\$253,121.37	\$167,000	\$167,000	
5182 - Prek Tuition		\$56,623.01	\$125,000	\$100,000	
5181 - Community Services	\$116,133.26	\$50,987	\$52,000	\$52,000	
5190 - Other Local		\$4,798	\$6,000	\$6,000	
5195 - Prior Year Adjustment		\$39,300			
5198 - Miscellaneous Local Rev.		\$8,013.55	\$9,000	\$9,000	
5211 - Fines	\$7,735.97	\$246,976.48	\$229,000	\$265,000	
5221 - State Assessed Utilities	\$226,154.01	\$2,847,182.60	\$2,690,000	\$2,725,000	
5311 - Basic Formula	\$2,554,733.53	\$79,998	\$76,000	\$26,000	
5312 - Transportation	\$67,418	\$11,564.01	\$20,000	\$20,000	
5314 - Early Childhood Education	\$19,423.52	\$308,827.97	\$309,406	\$288,000	
5319 - Classroom Trust	\$295,171.95	\$9,400	\$15,000	\$12,000	
5324 - Parents as Teachers	\$6,386.51	\$8,325	\$9,370	\$9,000	
5332 - Career Education	\$4,395	\$2,000.19	\$2,600	\$2,500	
5333 - Food Service - state	\$2,385.91	\$57,309.57	\$55,000	\$53,000	
5381 - High Needs Fund	\$49,461.35	\$9,087.65	\$7,000	\$7,000	
5412 - Medicaid	\$8,265.04	\$4,512.91	\$3,000	\$3,300	
5437 - IDEA Grant	\$2,653.59	\$132,682	\$150,500	\$142,000	
5441 - IDEA Part B Allocation	\$125,624.26	\$11,597	\$11,677	\$7,500	
5442 - ECSE - federal	\$2,710	\$64,886.04	\$70,000	\$76,000	
5445 - School Lunch - federal	\$76,573.49	\$15,910.55	\$15,000	\$17,500	
5446 - School Breakfast - federal	\$15,866.74		\$177,000	\$126,000	
5451 - Title I Allocation	\$82,091.57		\$25,000	\$22,000	
5465 - Title II Allocation	\$17,536.61		\$12,500	\$10,000	
5461 - Title IV Allocation					CARES ACT
5497 - Other Federal	\$340			\$77,000	

OVERALL TOTAL REVENUE **\$8,522,937.03**

\$9,024,289.26

\$9,009,081

\$9,012,800